Clerk of the Circuit Court
Board of County Commissioners
Marion County
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Internal Audit Division

David R. Ellspermann
Clerk of the Circuit Court
Wallace K. Watford
Internal Auditor

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MEMORANDUM

TO: Myra L. Tedder, MSTU Director

FROM: Wallace K. Watford, Internal Auditor

DATE: July 10, 2013

RE: **MEADOW WOOD FARMS SUBDIVISION PETITIONS COUNT**

The Internal Audit Division has tabulated the owner petitions for proposed asphalt overlay improvements within the "Meadow Wood Farms Subdivision."

Activities Performed

Pursuant to BCC-approved policy 12-02, Internal Audit collected the petitions at a separate Clerk post office box. We maintained security and confidentiality up to the time of opening, counting and tabulating the received petitions. We performed the opening, counting and tabulation procedures on July 8, 2013.

In accordance with BCC wishes as stated in the workshop on December 8, 2011, we have already reported the tabulated results by email dated July 8, 2013 to you and those on the below copy list. Please note that the below results have been revised to account for two petitions that were timely postmarked but received after completion of the tabulation procedures.

Findings and Conclusions

We confirmed that more property owners who timely responded voted "Yes" than "No." Our results are summarized below:

Total Property Owners	469	
Total Owners Responding Timely	321	
Total Owners Responding In Favor	174	(174/321 = 54.2 %)
Total Owners Responding Not In Favor	145	(145/321 = 45.2 %)
Total Owners Responding No Preference	2	(2/321 = .6 %)

We concluded that **54.2** % of the timely responding property owners voted in favor of the proposed project.

This process was performed by Wallace Watford, Sachiko León and Heather May. We understand that this reporting memorandum may be used in a subsequent Agenda Item as supporting documentation.

c: Mounir Bouyounes, Assistant County Administrator-Public Works
Lee A. Niblock, County Administrator
David R. Ellspermann, Clerk of the Circuit Court
Board of County Commissioners, individually